

WHAT YOU NEED TO KNOW BEFORE REGISTERING SOMEONE TO VOTE

(Provided by Democracy North Carolina)

If forms are not filled out correctly, we place people's voter registrations in jeopardy of being rejected by county election boards. In the event that this happens because of incomplete information that we failed to double check, we will have failed the very voters we are trying to empower.

THINGS TO REMEMBER

1. Fill out the first 3 questions on Part C before handing each form to a voter. Ask the voter, "Are you over 18?" and "Are you a US Citizen?" Then ask whether they were previously registered to vote at a different address. If the person had never registered before, then check "New Registration." If previously registered in another state or county, check "Change of Information". They would need to fill out section B to cancel their registration in another state or county. If previously registered at a different address within the same county, also check "Change of Information", and tell the voter to put their old address down in the line that says "Previous Address, if you moved within the same county". This is also in Part C.
2. Part B should only be filled out if the voter was previously registered in a different state or county. Tell them not to fill out Part B if they're only signing up for a Change of Information within the same county.
3. Ask voters to fill in their phone numbers, although it says optional on the form. Explain that we need their phone number to call them if there's any problem with their form that needs correcting before we turn it in to the Board of Elections. Also ask voters to write their e-mail addresses in the space at the top of section B. Explain that we won't share their info with anyone else, and will be using it only to e-mail them info or remind them to vote.
4. If voters hesitate to check the boxes specifying ethnicity/race, explain the info is gathered for voting rights purposes only.
5. Ask the voters choose a political party. Explain that they need to pick a party to vote in the primaries. If they can't decide or forget to check a box in this section, check unaffiliated.

DOUBLECHECK QUESTIONS - YOU MUST ASK THESE

1. Ask each voter if they've filled out their complete address where they physically live (including not only street names but also Street, Road, Drive, etc.), and which County they live in. PO Boxes can be listed on the mailing address line in Part C, but in order to vote, the voter must list a physical address. Do Not forget the ZIP code.
2. The ID Number section in Part C is very important. Make sure this section has been properly filled out before letting the voter walk away, and ask them follow up questions if there are any problems. They need to either list their NC driver's license #, or the last four digits of their Social Security #, if they don't have an NC driver's license, or check the third box if they have neither. It does no good to put down out-of-state driver's license #'s. Remember that we prefer the driver's license as opposed to Social Security #.
3. Make sure voters have listed their Date of Birth and Birthplace. You have to be 18 to vote.
4. Finally, don't forget to have voters sign and date their forms.